

PSCAC Meeting Minutes

25 October 2006

Members Present

Charles Thomas	Ed Coursey (Acting Chief TPPD)
Mike Israel	Wolfgang Mergner
Buddy Daniels	Andy Kelemen
Fred Schultz	Aaron Houston

Members Absent

Len Clay	Daren Morgan (notified)
Gayle Fisher-Stewart (notified)	Steve Cavallo

A quorum being present, the first order of business was the election of Chair and Vice-Chair for the coming term. Andy Kelemen was elected as Chair and Gayle Fisher-Stewart was elected as Vice Chair.

A proposed action plan for the coming year (Sept. '06 to Sept. '07) was put forward.

- a) Help the TPPD to get the GIS running as soon as practicable.
- b) Attempt to recruit members of the City's "faith based" community to sign up for maintaining information dispensing and gathering stations, including native language speakers, in emergency situations.
- c) Submit a recommendation to the Council for "Enhancing and Supplementing the Authorized Strength of the Takoma Park, MD, Police Department".

Short reports

- 1) Wolfgang reported that he is continuing with his *Action Item* of getting individual feedback from Council Members on their satisfaction-dissatisfaction with the performance of PSCAC. So far he has interviewed Marc Elrich (W-5) and Terry Seamens (W-4) and has scheduled a meeting with Joy Austin-Lane (W-1). Their comments will be summarized when all the interviews are completed. The Takoma-DC Crime Task Force Report was previously circulated, closing out an old *Action Item*.
- 2) Gayle's draft letter to the Council (old *Action Item*), "Enhancing and Supplementing the Authorized Strength of the Takoma Park, MD, Police Department" was discussed in some detail. It was decided that additional treatment of ideas for retaining officers should also be included in the letter. Ed remarked that the establishment of a Volunteer Auxiliary Police Officers program would take the highest level of resource commitment on the part of the TPPD among the suggestions in the letter.
- 3) Buddy reported that the matter of dealing with and deciding on the purchase of defibrillators has been delegated to Venita George of the City Manager's Office.
- 4) Ed reported on the progress of the GIS project; still looking for the needed intern.
- 5) September's draft minutes were not available for review.
- 6) Andy reported on the progress of the TPPD Chief Selection process; on track for completion in December; maybe.

A decision was made that in the future **minutes** will be taken by the person next in the alphabetic order from the members present. (Andy will start this off for October.)

New Action Items

- 1) **Andy** will add the "ideas for retaining officers" to Gayle's letter. (We did not want to task an absent member!)
- 2) **Wolfgang** will apply to be the PSCAC representative on the Safe Roadways Committee.
- 3) **Chuck** will confer with Wolfgang on the ins-and-outs of establishing an "Orange West" walking patrol.
- 4) **Fred** will draft a letter recommending to the Council that some form of "working" meeting be held between the Council and PSCAC where ideas, mutual feedback, and any other topic of interest may be openly discussed (perhaps at the next Council retreat?).
- 5) **Andy** will forward the Council agenda to PSCAC members as he receives it from Jessie.

Old Action Items

1. **Ed** -- Keep us in the loop on the GIS progress and tell us if there are issues with which the PSCAC can assist you.
2. **All** -- "Google" to obtain information on technology grants for FY 07 so that the RMS system of the TPPD can be updated. What grants and programs are available? Who can write grants for the PD?
3. **All** -- The TASDI issue relevant to the TPPD will be coming up on the Council's agenda shortly. Keep an eye out for it; attend the session if possible.
4. **Wolfgang** -- Will continue interviewing Council Members.

Question – should we number action items by the date assigned and in numeric order? For example, the first action item from this past meeting would be "oct-06-1"? That way we could track old action items and see how long they have been extant.